

ACKNOWLEDGEMENT OF RIGHTS AND CONSENT TO RELEASE RECORDS

AUTHORITY

Homeland Security Presidential Directive (HSPD-12)
10 U.S.C. 8013

PRINCIPAL PURPOSE

Consent for background investigation to obtain information necessary to determine suitability for Non-Appropriated Fund (NAF) employment.

DISCLOSURE

Mandatory. For all employees who require "long term" access to federally controlled facilities and/or information systems. Long term is defined as an employee who will be assigned to a position expected to last longer than 6 months. If there is a requirement to hire an individual for less than 6 months, i.e. temporary or seasonal, it is an agency risk-based decision. Refusal to sign this form shall result in the employer's refusal to consider the application for employment or continuing employment.

EMPLOYEE ACKNOWLEDGEMENT

1. I have been advised and understand that the United States Air Force, as a Federal employer, has an obligation to obtain information necessary to determine my suitability for NAF employment; a condition of employment. Therefore I authorize any federal, state, or local agency or office to release any record or information relating to me. I release all persons from any liability arising out of or resulting from the release of such record of information. I have been further advised that I have a right to obtain a copy of any criminal history report made available to such employer or potential employer and to challenge the accuracy and completeness of any information included in such report.
2. I understand that the record check will include a National Agency Check with inquiries, including a Federal Bureau of Investigation fingerprint check.
3. I hereby authorize any Federal, State, or local agency or office to release any record relating to me that is necessary to complete the record checks as described above.

SIGNATURE: _____

DATE: _____

PRINTED NAME: _____