

# SUPPLEMENT TO OPTIONAL FORM 612

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

SS#: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Have you previously been employed by NAF?  yes  no If yes, where? \_\_\_\_\_

Are you currently on Leave Without Pay (LWOP)?  yes  no If yes, where? \_\_\_\_\_

## PREFERENCES

### SPOUSE PREFERENCE

Do you claim preference as a military spouse (MSP)?  yes  no

- ◆ I understand in order to be considered for Military Spouse Preference I MUST include a copy of my spouse's orders with each application. The copy should acknowledge me as a spouse traveling with my sponsor.
- ◆ Spouse preference eligibility begins no earlier than 30 days before sponsor's reporting date to the new duty station.
- ◆ I understand spouse preference applies only when the grade/pay band for which I have applied is no higher than that previously held.
- ◆ I also understand that I may use MSP only once per PCS move and that MSP eligibility is terminated upon **appointment** or **declination** of a Regular continuing position (APF or NAF) for which I have applied. Declining an interview for a continuing position you applied for will also cause you to lose your preference.

Please initial here \_\_\_\_\_

When did your sponsor PCS to this commuting area? (Hurlburt Field area includes Eglin Air Force Base, Duke Field area, and the Naval Station Pensacola area). \_\_\_\_\_. Please attach a copy of your sponsor's PCS orders.

Where current PCS orders issued in conjunction with retirement or separation? ( ) yes ( ) no

If not, is your sponsor still active duty? ( ) yes ( ) no

Have you previously accepted or declined any position in this commuting area with AAFES, the Navy, the Army or the Air Force for either Appropriated Fund (APF) or Non Appropriated Fund (NAF) since your PCS move? ( ) yes ( ) no

If yes, where? \_\_\_\_\_

### VETERAN'S PREFERENCE

- ◆ If you have served in the military, you MUST include a Member-4 copy of you DD 214.

### TRANSITION HIRING PREFERENCE

Do you claim Transition Hiring (THP) for involuntarily separated military members under PL 101-510, 1991 National Defense Authorization Act?  yes  no If yes, please present your transition assistance identification card.

## HOURS AND EMPLOYMENT CATEGORIES

- ◆ FLEXIBLE EMPLOYEES work 0 – 40 hours per week - without benefits.
- ◆ REGULAR EMPLOYEES are guaranteed a minimum 20 hours per week and may work up to 40 hours per week - with benefits.

Which category of employment are you interested in:  Regular Only  Flexible Only  either

Please mark all hours/days that you are willing to work:  Days  Evenings  Shifts  Weekends

35-40 hrs/wk

25-35 hrs/wk

20-30 hrs/wk

fewer than 20 hrs/wk

### How did you hear about NAF positions?

Newspaper  Internet  Television  JobsPlus  Job Fair (please list where) \_\_\_\_\_

Current Hurlburt Field NAF Employee (please list name) \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_