

# HURLBURT FILED TEEN CENTER

## CODE OF CONDUCT

In order to insure the health, safety, and welfare of our teenage members, the Hurlburt Field Teen Center administers the following disciplinary policies and procedures:

The Hurlburt Field Teen Center enforces the following four codes of conduct:

- a. Respect for all persons and property.
- b. Respect for club facilities & equipment.
- c. Respect for all staff & volunteers as employees and program leaders.
- d. The following are strictly prohibited: swearing, racial remarks, verbal abuse, fighting or any other form of physical abuse. Use or possession of controlled substances, weapons and intoxicants, to include smoking or chewing tobacco products. Music containing inappropriate or suggestive language also violates facility rules.

**Infractions of any of the above, or any other action deemed inappropriate, may result in the following procedures:**

- a. Discussion: Warning of the inappropriate action and guidance to avoid reoccurrence.
- b. Suspension: a suspension from the Teen Center and may return ONLY after the parent/guardian confers with staff.
- c. Expulsion: Removal from the Teen Center either permanently or as determined by the Director. If a time period is given, the teen may reapply after stated time. Application will be reviewed by the Program Director for consideration.

**NOTE:** If the member and his/her family do not meet the terms of the behavioral agreement, membership rights at the Teen Center may be revoked indefinitely.

Immediate suspension or expulsion may be imposed in any situation where, in the judgment of staff, the safety of any individual is at risk.