



After Action Report

Squadron Information

Unit:

Unit POC:

Event Information

Date:

Time:

Duration:

Number of Attendees:

Please list how many members, if any, did not participate under the corresponding reasons below.

Chose not to participate

Duty-related conflict

Personal conflict

Other

Actual Expenses

MOA (activity related):

NAF (food & beverage):

Describe how this UNITE event was marketed/advertised to squadron/unit members?

What lessons were learned and what recommendations do you have for future UNITE events?

What feedback/comments did you receive from event attendees?

Squadron POC and/or Squadron Commander Feedback: